



Jericho
Public Library

Board of Trustees Meeting
January 20, 2026

AGENDA FOR THE REGULAR MEETING OF THE
JERICHO PUBLIC LIBRARY BOARD OF TRUSTEES
JANUARY 20, 2026

*Note: Meeting will be at 4:00 PM in the Meeting Room.

1) CALL TO ORDER

2) PUBLIC HEARING

There is a 3-minute time limit per individual in each period.

3) COMMUNICATIONS

4) APPROVAL OF PRIOR MONTH'S MINUTES

a) December 9, 2025. (PAGE 4)

5) FINANCIAL REPORT (PAGE 12)

Financial Statement:

- a) Authorization for Payment #2025 – 6 for \$103,809.81
- b) Authorization for Payment #2025 – 6B for \$421,191.42

Budget Line Items. (PAGE 21)

6) COMMITTEE REPORT

- a) Interaction Committee.

7) NEW BUSINESS (PAGE 22)

- a) Fire Panel.
- b) Internet Computer Policy. (PAGE 23)
- c) Next Board Meeting Date is Tuesday, February 10, 2026 in the Meeting Room.

8) UNFINISHED BUSINESS (PAGE 22)

- a) Construction Aid.
- b) Capital Project. Columns.
- c) Theater Leak. Drywall Repair.
- d) Facilities Planning List. Tabled.
- e) Printouts. Tabled.

9) DIRECTOR'S REPORT (PAGE 27)

Director Angela Cinquemani.

10) PERSONNEL (PAGE 30)

- a) Motion to accept the resignation of Ms. Michele Marra effective December 22, 2025.

11) SECOND PUBLIC HEARING

There is a 3-minute time limit per individual in each period.

12) EXECUTIVE SESSION

Personnel.

13) ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF THE JERICHO PUBLIC LIBRARY BOARD OF
TRUSTEES DECEMBER 9, 2025**

CALL TO ORDER

Ms. Cole called the meeting to order at 5:06 pm in the Meeting Room.

Present were Ms. Cole, Ms. Smith, Mr. Weinstock, Ms. Cinquemani, Director, Ms. Medina, Clerk of the Board and Mr. Truncale, Counsel.

Ms. Jacobson was absent with prior notice.

PUBLIC HEARING

There is a 3-minute time limit per individual in each period.

MINUTES

A. On a motion made by Ms. Smith seconded by Ms. Cole, the Board approved the meeting minutes of November 11, 2025.

Yes – 3

No – 0

DEPARTMENT HEAD

N/A.

COMMUNICATIONS

On a motion made by Mr. Weinstock and seconded by Ms. Smith, the Board accepted the resignation of Trustee, Ms. Gayle Dolovich. The Board thanks Ms. Dolovich for her service and valuable contributions to the library.

Yes – 3

No – 0

On a motion made by Ms. Smith and seconded by Ms. Cole, the Board accepted Ms. Zhang's \$50.00 donation to the library.

Yes - 3

No – 0

FINANCIAL REPORT

On a motion made by Ms. Cole and seconded by Ms. Smith, the Board approved Authorizations for Payments as follows.

- A. Authorization for Payment #2025 – 5 for \$505,823.72
- B. Authorization for Payment #2025 – 5B for \$298,885.73
- C. Authorization for Payment #2025 – 5A for \$2,234.99
- D. Authorization for Payment #2025 – 5D for \$3,700.00

Yes – 3

No – 0

COMMITTEE REPORTS

Interaction Committee. Ms. Smith, Ms. Cole, Ms. Okano, Ms. Liggio, and Ms. Cinquemani, toured the Children's, Circulation, and Reference departments (including Local History) to discuss in person library services and how patron and staff interaction could be enhanced. The Reference department is providing enhanced and interactive roving reference services, and customer service refresher training is being scheduled for the new year. A compromise to lower or create openings in the glass at the service desks is being discussed.

DIRECTOR' S REPORT

BUILDING & GROUNDS- Additional leaks have been found at the large window on the second floor. This has been escalated to the construction team, including BBS and SCC. Spartan (subcontractor) has sealed the window but it is still leaking. Spartan consulted with Kawneer (manufacturer) and window parts have been ordered- this is going to take 5 weeks or more to receive due to the color/finish. Once the parts come in, AFL (contractor) will contact the team to coordinate next steps. Island elevator installed a new ADA emergency phone in the passenger elevator. The sliding doors at the front of the library were not working- Corkrey Electric Services fixed the bad breaker in the circuit panel and restored power to the doors. Exploratory work on the column under the back overhang is complete. Reilly Tarantino (engineer) examined the beam. The official engineering report states that there is rust and it is recommended to replace that section of the beam with a new piece of steel beam. It is recommended for all columns. The next step will be for the Board to approve getting an estimate and proposals for the work. Renu (contractor) filled

the hole at the base of the beam to prevent water and snow from getting into the area. There is a leak from the roof coming into the ceiling in the Theater. The roofing company is exploring the cause of the leak. There is a failure of the carpet in the Theater. The carpet did not adhere properly in some areas. This was escalated to the construction team. SCC (construction manager) contacted AFL (contractor) and Milburn (subcontractor)- they came immediately on site the same day. Milburn is coming back on site this week to examine all carpet throughout the Theater and fix with new adhesive.

OMNIA PARTNERS- The library has signed up for OMNIA Partners as another resource to get the best pricing and optimize procurement for the library. This gives access to group purchasing contracts with national suppliers. It is a free membership and Amazon business is being added to their list of contracts.

CONFERENCE- Ms. Cinquemani attended the *34th Annual Conference, Libraries and the Future: Change is Coming*. From the pandemic to AI we are facing constant change. Dr. Sandy Hirsh Associate Dean of Academics in the College of Information, Data, and Society at San Jose State University talked about change in libraries specifically and what we might expect in coming years. Dr. Rajesh Singh, a professor in the Division of Library and Information Science at St. John's University discussed practical aspects of change and how to manage change at our libraries and with staff. Dr. Samuel Colbert, counseling psychologist, discussed the psychology of change. This was a very informative conference, and Ms. Cinquemani will continue to keep a pulse on what we may expect in the future.

MUSEUM PASSES- The Long Island Children's Museum has made some adjustments to their pass program based upon library feedback. Jericho families will be able to visit the museum throughout the entire year with no blackout dates. Patrons will now receive 50% off additional general admission tickets (up to four per visit). LICM will require only one form of ID - a library card or a photo ID. These revisions are effective Monday, December 15, 2025.

NASSAU LIBRARY SYSTEM (NLS)- 2026 will start with a customer service refresher for library staff. Ms. Nicole Scherer, Assistant Director at NLS, will conduct training sessions. Ms. Cinquemani attended the 2025 Annual NLS Meeting for Trustees and Directors. The guest speaker was Davis Erin Anderson, Senior Digital Security Trainer at Freedom of the Press Foundation, and she presented "An intersection or a collision course? Implications for AI and library services". She discussed how libraries can thoughtfully balance the potential of AI to enhance information services and work practices while staying true to core library values including user privacy, equity of service, and intellectual freedom. The 2026 proposed NLS budget was made

available for review. Two NLS trustees were elected, Mr. John Scaparro and Ms. Monique Hardial.

LONG ISLAND LIBRARY RESOURCES COUNCIL (LILRC)- Ms. Cinquemani received the final report detailing our participation in the Access to Archives program, which provided the library with professional archival services. These collections have been digitized and added to New York Heritage online: Jericho films and videos, Herbert S. Pratt's "Old Long Island Houses" from 1637 to 1850, Jericho Matchbooks from Jericho restaurants and nearby towns, Jericho Public Library Oral Histories which are audio recordings of Jericho residents from 1974 to 2004, and Jericho Public Library Photographs from when the library first started. You can access it at this link: <https://nyheritage.org/index.php/collections/jericho-public-library-photographs> The Library Programming Committee is also discussing possible programs to highlight our fascinating local history.

NEWSLETTER & PROGRAMS- The Jericho community is encouraged to take advantage of our wide variety of educational and recreational programs at the library. Please check our monthly calendar for the latest information:

<https://www.jericholibrary.org/events/month>

Patrons can check our event calendar and see when the Meeting Room on the first floor is available for shared public use. A language translation feature has been added to the library website, powered by Google, to more easily peruse the event calendar in other languages.

Never miss a program! Patrons can also sign up to receive the monthly email newsletter: <https://www.jericholibrary.org/newsletter>

LIBRARY USAGE AND STATISTICS SNAPSHOT (DIRECT ACCESS) NOVEMBER 2025

CHILDREN'S DEPT PROGRAMS- 29
CHILDREN'S DEPT ATTENDEES- 510

TEEN DEPT PROGRAMS- 10
TEEN DEPT ATTENDEES- 109

ADULT DEPT PROGRAMS- 59
ADULT DEPT ATTENDEES- 1393

NEW LIBRARY CARDS- 55

LIBRARY VISITORS- 7316

WIFI SESSIONS- 49,787

WEBSITE USERS- 10,837

CIRCULATION CHECKOUTS- 10,974

SOCIAL MEDIA FOLLOWERS:

FACEBOOK- 1122

INSTAGRAM- 1222

TIKTOK- 871

TWITTER (X)- 406

YOUTUBE- 137

HIGHLIGHTS:

SHELF TALKERS- As you walk around the 2nd floor, be on the lookout for new shelf talkers providing information about the library's many useful online services and databases. Are you planning a trip and perusing our travel books? The "A to Z World Travel" database provides points of interest, security, getting around, culture, language and more.

ART RECEPTION- A very successful *Jericho Schools Art Reception* was held this past month, with approximately 185 attendees. Many thanks to Ms. Ruth Breidenbach, Curriculum Associate at Jericho Schools, and our JPL Programming Coordinator Ms. Nathalie Levin for planning a terrific event. It is always wonderful to see the artwork of our talented students.

FALL FESTIVAL - Approximately 350 patrons attended the *Fall Festival* at the library. They enjoyed many activities like karaoke, mini golf, exploring the Library of Things, virtual reality, the NLS Techmobile, refreshments, retro games, a pumpkin scavenger hunt and more. It is wonderful to see Jericho patrons and families enjoying library programs and activities. Many thanks to the Library Programming Committee, who coordinated and planned a terrific event for the community.

CHILDREN'S ROOM - During the *Thankful Tales* program, children in grades K-2 enjoyed a heartwarming story about gratitude and friendship. After discussing the many things we're thankful for, the kids created a fun craft and then wrote or drew their own messages of thanks on colorful paper leaves. Each leaf was added to the growing **Thankful Tree**, making a beautiful display of appreciation and creativity.

Mr. Brian Pinkney, author and illustrator, and in collaboration with the Jericho Public Schools visited the Jericho Public Library. His presentation to all seven classes of

December 9, 2025

kindergarteners was inspiring and engaging for both students and teachers. Upon entering the library Theater, Mr. Pinkney remarked that it was a beautiful space.

Daffy the donkey visited the library so that kids could practice their reading!

ADULTS & TEENS - Adults and their Teens had a chance to spend quality time together at the *Bond with your Teen: DIY Coasters Using the Cricut Machine* program. These programs continue to be incredibly popular.

UNFINISHED BUSINESS

- A. Capital Project. Columns. – Tabled.
- B. Construction Aid. -- Tabled
- C. Interaction Committee. – Tabled.
- D. Facilities Planning List. – Tabled.
- E. Printouts. – Tabled.
- F. Budget Line Items. – Tabled.

NEW BUSINESS

- A. Recycling. The Town of Oyster Bay will provide recycling services to the library. Receptacles for bottles and cans will be made available in the library. The library staff Programming Committee will plan a recycling themed event/activity for the community and in partnership with TOB.
- B. On a motion made by Ms. Cole and seconded by Mr. Weinstock, the Board approved to discontinue Unique collections service.

Yes - 3

No - 0

C. On a motion made by Ms. Cole and seconded by Mr. Weinstock, the Board approved revisions to the Jericho Public Library Borrowing Privileges Policy.

Yes - 3

No - 0

D. Capital Project. Columns. On a motion made by Mr. Weinstock and seconded by Ms. Cole, the Board approved utilizing the state contract to obtain a proposal from Renu Contracting & Restoration.

Yes - 3

No = 0

E. Next Board meeting date is January 20, 2025, at 4:00 PM in the Meeting room.

PERSONNEL

A. On a motion made by Mr. Weinstock and seconded by Ms. Smith, the Board approved the appointment of Mr. Luis Maldonado, Information Tech Aide I Part Time effective November 12, 2025, at the starting salary discussed in executive session and pending Civil Service approval.

B. On a motion made by Mr. Weinstock and seconded by Ms. Smith, the Board approved to increase the Civil Service salary scale maximum for Information Tech Aide I Part Time title, as discussed in executive session.

C. On a motion made by Mr. Weinstock and seconded by Ms. Smith, the Board approved an hourly rate increase for Part Time Cleaner, as discussed in executive session and pending Civil Service approval.

re by Mr. Weinstock and seconded

January 1, 2026, as discussed in executive session.

E. On a motion made by Mr. Weinstock and seconded by Ms. Smith, the Board approved to increase the Civil Service salary scale maximum for Part Time Cleaner title, as discussed in executive session.

F. On a motion made by Mr. Weinstock and seconded by Ms. Smith, the Board approved an hourly rate increase for change of title to Information Tech Aide I Part Time, pending Civil Service approval and as discussed in executive session.

SECOND PUBLIC HEARING

There is a 3-minute time limit per individual in each period.

EXECUTIVE SESSION

A. On a motion made by Mr. Weinstock and seconded by Ms. Cole, the Board entered executive session at 6:35 pm.

B. On a motion made by Ms. Smith and seconded by Ms. Cole, the Board exited executive session at 6:43 pm.

ADJOURNMENT

A. On a motion made by Mr. Weinstock and seconded by Ms. Cole, the Board adjourned at 6:47 pm.

Respectfully submitted,

Jessica Smith, Secretary

Fran Medina, Clerk of the Board

JERICHO PUBLIC LIBRARY
WARRANT
DECEMBER 2025

Num	GL ACCOUNT	NAME	Amount
17546	201CHASE MASTERCARD	CHASE CARD SERVICES	(4,003.51)
17547	201INSTANT	INSTANT VERTICALS	(1,280.00)
17548	203SATURN BUSINESS SYSTEMS, INC	SATURN BUSINESS SYSTEMS, INC.	(271.00)
17549	410AMAZON	AMAZON CAPITAL SERVICES	(3,377.33)
17550	410BOOKS	BRODART CO.	(4,744.84)
17551	410BOOKS	GALE CENGAGE LEARNING	(366.99)
17552	410BOOKS	THOMSON REUTERS	(226.70)
17553	410BOOKS	TSAI FONG BOOKS	(400.16)
17554	410BOOKS	W.J. BOOKSTORE	(516.99)
17555	411VIDEO	MIDWEST TAPE	(180.52)
17556	412RECORDED BOOKS	BLACK STONE PUBLISHING	(44.31)
17557	412DOWNLOADABLE	LIBRARY IDEAS	(2.50)
17558	412VIDEO	MIDWEST TAPE	(49.99)
17559	412DOWNLOADABLE	OVERDRIVE, INC.	(14,795.34)
17560	413PERIODICAL	UI PUBLISHING, INC.	(450.00)
17561	413PERIODICAL	NEWSDAY	(374.24)
17562	418PROGRAMMING	A MANO BAKING COMPANY	(500.00)
17563	418PROGRAMMING	AMAZING MANDARIN, LLC	(360.00)
17564	418PROGRAMMING	PATRICIA ANDERSON	(200.00)
17565	418PROGRAMMING	MICHAEL BARTOLOMEO	(225.00)
17566	418PROGRAMMING	JOLIE BOSNIK	(190.00)
17567	418PROGRAMMING	CHECKMATE	(125.00)
17568	418PROGRAMMING	ANU CHAUDHARY	(75.00)
17569	418PROGRAMMING	MARC COURTADE	(300.00)
17570	418PROGRAMMING	JILL EMMER	(250.00)
17571	418PROGRAMMING	FANNY CAKES	(720.00)
17572	418PROGRAMMING	AL GARBER	(750.00)
17573	418PROGRAMMING	THOMAS GERMANO	(275.00)
17574	418PROGRAMMING	ELINOR HABER	(150.00)
17575	418PROGRAMMING	MARY HIRDT	(175.00)
17576	418PROGRAMMING	HOME HEALTH AND SPIRIT CORP	(600.00)
17577	418PROGRAMMING	JUMP FOR JOY	(150.00)
17578	418PROGRAMMING	SANDY KASSIMIR	(75.00)
17579	418PROGRAMMING	MARY MAGUIRE	(225.00)
17580	418PROGRAMMING	CHRISTINE MOAKLEY	(38.52)
17581	418MUSEUM	MUSEUM OF THE MOVING IMAGE	(350.00)
17582	418PROGRAMMING	STEPHEN NACHAMIE	(300.00)
17583	418PROGRAMMING	QUEST MASTERS GUILD, INC	(215.00)
17584	418PROGRAMMING	LINDA RAY	(225.00)
17585	418PROGRAMMING	MADHUMITA SEN	(400.00)
17586	418PROGRAMMING	SENSATIONAL PLAYTIME	(250.00)
17587	418PROGRAMMING	MARY SOLLITTO	(600.00)
17588	418PROGRAMMING	STEPPING STONES TO MILESTONES	(600.00)

JERICHO PUBLIC LIBRARY

WARRANT

DECEMBER 2025

17589	418PROGRAMMING	THE VILLAGE ARTIST	(250.00)
17590	418PROGRAMMING	DR. WILLIAM THIERFELDER	(250.00)
17591	418PROGRAMMING	TIME FOR KIDS	(330.00)
17592	418PROGRAMMING	AMY VAIL	(275.00)
17593	418PROGRAMMING	MINDY VASTA	(360.00)
17594	418PROGRAMMING	ZIRUO WANG	(200.00)
17595	418PROGRAMMING	WHALING MUSEUM & EDUCATION	(325.00)
17596	418PROGRAMMING	TAMI WOOD	(700.00)
17597	418PROGRAMMING	ZEN & KONGFU ASSOCIATION	(500.00)
17598	430LIBRARY SUPPLIES	ACADEMY MARKING PRODUCTS, INC.	(164.40)
17599	430LIBRARY SUPPLIES	COFFEE DISTRIBUTING CORP.	(2,342.18)
17600	430LIBRARY SUPPLIES	GAYLORD	(56.20)
17601	430LIBRARY SUPPLIES	STAPLES BUSINESS ADVANTAGE	(131.50)
17602	431CINQUEMANI	ANGELA CINQUEMANI	(72.78)
17603	433USPS POSTAGE	USPS-POC	(200.00)
17604	435TRAVEL	MAX FORREST	(12.60)
17605	435TRAVEL	FRAN MEDINA	(50.52)
17606	436LILRC	LILRC	(500.00)
17607	437CULLEN&DANOWSKI	CULLEN & DANOWSKI, LLP	(17,530.00)
17608	437OSI TECHNOLOGIES	OSI TECHNOLOGIES, INC	(5,040.00)
17609	437RUBIN	JACQUELINE RUBIN	(900.00)
17610	437SPELLMAN GIBBONS	SPELLMAN GIBBONS	(1,846.80)
17611	438MEMBERSHIP	NASSAU COUNTY LIBRARY ASSOC.	(65.00)
17612	439C&C SPRINKLER	C&C SPRINKLER	(95.00)
17613	439CORKREY ELECTRIC, INC.	CORKREY ELECTRIC, INC.	(243.49)
17614	439ELECTRONIXSYSTEMS C.S.A., INC.	ELECTRONIX SYSTEMS CENTRAL S	(5,164.50)
17615	439EVEREADY ENTERPRISES, INC.	EVEREADY ENTERPRISES INC.	(1,850.00)
17616	439QUADIENT	QUADIENT	(281.97)
17617	451ABOFF'S	ABOFF'S	(333.90)
17618	451EDMER	EDMER SANITARY SUPPLY CO., INC	(107.75)
17619	451IMPERIALDADE	IMPERIALDADE	(1,702.04)
17620	451JANVEY	I. JANVEY & SONS INC.	(542.80)
17621	465C&S NURSERY	C&S NURSERY	(6,060.00)
17622	9060RETIREEES	IDA ANDERSON	(555.00)
17623	9060RETIREEES	BARBARA BARRETT	(555.00)
17624	9060RETIREEES	IZA BIRNBAUM	(555.00)
17625	9060RETIREEES	CHRISTINA BRENNER	(1,110.00)
17626	9060RETIREEES	PATRICIA CALLAHAN	(555.00)
17627	9060RETIREEES	CHARLOTTE COOPER	(555.00)
17628	9060RETIREEES	PHYLLIS L.COX	(555.00)
17629	9060RETIREEES	MARYANNE DOBLER	(1,110.00)
17630	9060RETIREEES	MARJORIE FINCK	(1,110.00)
17631	9060RETIREEES	JOAN GLEASON	(1,110.00)
17632	9060RETIREEES	BARBARA KESSLER	(1,110.00)
17633	9060RETIREEES	ROSEANN LEWANDOWSKI	(555.00)
17634	9060RETIREEES	GENELLEN MCGRATH	(1,110.00)
17635	9060RETIREEES	DEBORAH NEUMAN	(555.00)

JERICHO PUBLIC LIBRARY

WARRANT

DECEMBER 2025

17636	9060RETIREE\$	BARBARA O'CONNOR	(555.00)
17637	9060RETIREE\$	DIANE O'DONNELL	(555.00)
17638	9060RETIREE\$	HERNANDO RUIZ	(555.00)
17639	9060RETIREE\$	MAURICE SCHWARTZ	(555.00)
17640	9060RETIREE\$	ELIZABETH SHEEHAN	(803.34)
17641	9060RETIREE\$	FAUNIER TORRES	(555.00)
17642	9060RETIREE\$	JANET WEINTRAUB	(1,110.00)
17643	99ZPETTY CASH	ANGELA CINQUEMANI	(130.10)
			<u>(103,809.81)</u>

**Authorization for Payment 2025-6 for bills and obligations for the month of
DECEMBER 2025**

I certify that the above accounts amounting to the sum of \$103,809.81 have been reviewed and authorized by a quorum of the Board of Trustees and that the same have been examined by me and found correct.

Finance Officer

Date

President

Date

JERICHO PUBLIC LIBRARY
WARRANT
DECEMBER 2025

Num	GL Account	Name	Amount
XXX	11111PAY	PAYROLL	(67,285.76)
XXX	145ADIME BANK	DIME BANK	(7,396.33)
XXX	145NYTAX	STATE PAYROLL TAX	(1,059.52)
XXX	145ADIME BANK	DIME BANK	(13,937.36)
XXX	145NYTAX	STATE PAYROLL TAX	(2,494.36)
XXX	437ACCUDATA	ACCU DATA CORP.	(177.16)
XXX	437ACCUDATA	ACCU DATA CORP.	(92.59)
XXX	157THE OMNI GROUP	THE OMNI GROUP	(4,226.40)
17443	147NYRETIRE	NYS RETIREMENT SYSTEM	(3,643.36)
17444	151BOCES	WESTERN SUFFOLK BOCES	(246.16)
17446	154NYSTSA	NYS DEFERRED COMPENSATION PLAN	(4,848.52)
17445	154ZNYSTSA	NYS DEFERRED COMPENSATION PLAN	(4,934.99)
17447	413PUGLIA	ED PUGLIA	(489.32)
17448	431VERIZON WIRELESS	VERIZON WIRELESS	(33.23)
17449	432T-MOBILE	T-MOBILE	(574.00)
17450	439LEAF	LEAF CAPITAL FUNDING	(45.89)
17451	450PSEG	PSEG LONG ISLAND	(4,478.33)
17452	451HOMEDEPOT	HOME DEPOT CREDIT SERVICES	(33.96)
XXX	11111PAY	PAYROLL	(77,284.90)
XXX	145ADIME BANK	DIME BANK	(15,621.93)
XXX	145NYTAX	STATE PAYROLL TAX	(2,837.08)
XXX	145ADIME BANK	DIME BANK	(9,451.03)
XXX	145NYTAX	STATE PAYROLL TAX	(1,512.64)
XXX	437ACCUDATA	ACCU DATA CORP.	(177.16)
XXX	437ACCUDATA	ACCU DATA CORP.	(92.59)
XXX	157THE OMNI GROUP	THE OMNI GROUP	(4,363.59)
17527	146JJSTANIS	JJ STANIS AND COMPANY	(112.04)
17528	150HEALTH INSURANCE	NYS EMPLOYEES' HEALTH INS. PENDING	(60,939.19)
17529	151BOCES	WESTERN SUFFOLK BOCES	(246.16)
17530	152AFLAC	AFLAC NEW YORK	(582.72)
17531	153ELITE	ELITE PROGRAMS, INC.	(295.00)
17532	154NYSTSA	NYS DEFERRED COMPENSATION PLAN	(4,811.94)
17533	203DELLFINANCIALSERVICES	DELL FINANCIAL SERVICES	(1,121.77)
17534	203ZDELL FINANCIAL SERVICES LLC	DELL FINANCIAL SERVICES LLC	(1,145.89)
17535	431VERIZON	VERIZON	(279.00)
17536	432LIGHTPATH	CABLEVISION LIGHTPATH, INC.	(3,086.70)
17537	439LEAF	LEAF CAPITAL FUNDING	(614.54)
17538	450NATIONAL GRID	NATIONAL GRID	(1,385.68)
XXX	11111PAY	PAYROLL	(76,148.32)
XXX	145ADIME BANK	DIME BANK	(15,809.00)
XXX	145NYTAX	STATE PAYROLL TAX	(3,004.33)
XXX	145ADIME BANK	DIME BANK	(7,983.90)

JERICHO PUBLIC LIBRARY
WARRANT
DECEMBER 2025

XXX	145NYTAX	STATE PAYROLL TAX	(1,189.86)
XXX	437ACCU DATA	ACCU DATA CORP.	(1,277.16)
XXX	437ACCU DATA	ACCU DATA CORP.	(92.59)
XXX	157THE OMNI GROUP	THE OMNI GROUP	(4,200.73)
17539	151BOCES	WESTERN SUFFOLK BOCES	(246.16)
17540	154NYSTSA	NYS DEFERRED COMPENSATION PLAN	(3,945.93)
17541	413PUGLIA	ED PUGLIA	(489.32)
17542	432OPTIMUM	OPTIMUM	(413.80)
17543	439LEAF	LEAF CAPITAL FUNDING	(45.89)
17544	450PSEG	PSEG LONG ISLAND	(4,173.07)
17545	451HOMEDEPOT	HOME DEPOT CREDIT SERVICES	(212.57)
			<hr/>
			(421,191.42)
			<hr/>

Authorization for Payment 2025 - 6B
for bills and obligations for
DECEMBER 2025.

I certify that the above account amounting to the sum of \$421,191.42 has been reviewed and authorized by a quorum of the Board of Trustees and that the same has been examined by me and found correct.

Financial Officer

Date

President

Date

Jericho Public Library
Profit Loss Budget Performance

	Actual DECEMBER 2025	Budget DECEMBER 2025	Difference	Actual DECEMBER 2025 - YTD	Budget DECEMBER 2025 - YTD	YTD Difference
Revenue						
2022/2023 Reserve Carryover	3333.00	3333.00	0.00	19998.00	20,000.00	(2.00)
4100-10 TAX MONEY	0.00	0.00	0.00	4,194,040.50	4,194,040.00	0.50
4100-11 PILOT MONEY	0.00	0.00	0.00	62,427.31	57,095.00	5,332.31
4208-20 FINES	467.69	1,042.00	(574.31)	2,924.67	6,250.00	(3,325.33)
4240-10 INTEREST	8,574.32	7,500.00	1074.32	58,280.47	45,000.00	13,280.47
4245-00 COMMISSIONS/MISC.	0.00	63.00	(63.00)	0.00	375.00	(375.00)
4250-00 VENDING MACHINE	85.03	208.00	(122.97)	862.99	1,250.00	(387.01)
4251-00 COFFEE MACHINE	264.00	292.00	(28.00)	1,651.31	1,750.00	(98.69)
4260-00 PRINT MANAGEMENT	282.81	292.00	(9.19)	1,780.76	1,750.00	30.76
4269-00 LOST/DAMAGED LIB. MAT.	0.00	42.00	(42.00)	54.89	250.00	(195.11)
4270-50 GIFTS & DONATIONS	50.00	542.00	(492.00)	1,223.00	3,250.00	(2,027.00)
4276-00 LIBRARY SYSTEM GRANT	0.00	0.00	0.00	0.00	0.00	0.00
4384-10 STATE AID	0.00	833.00	(833.00)	4,963.50	4,998.00	(34.50)
4384-20 STATE GRANT	0.00	833.00	(833.00)	0.00	5,000.00	(5,000.00)
Total Revenue	13,056.85	14,980.00	-1,923.15	4,348,207.40	4,341,008.00	7,199.40
Expenditures						
5130-02 BANK FEES/SERVICE FEES	678.69	483.00	195.69	4,384.31	2,900.00	1,484.31
5141-00 PROFESSIONAL/STAFF	146,718.85	102,452.00	44,266.85	667,595.39	665,937.00	1,658.39
5142-00 CLERICAL/STAFF	129,628.75	98,911.00	30,717.75	645,684.52	642,924.00	2,760.52
5142-01 PAGE/STAFF	17,390.05	12,152.00	5,238.05	81,039.68	78,988.00	2,051.68
5142-02 CUSTODIAL/STAFF	24,999.75	17,275.00	7,724.75	121,507.20	112,288.00	9,219.20
5201-00 FURNITURE & FIXTURES	1,280.00	417.00	863.00	3,102.67	2,500.00	602.67
5203-00 TECH EQUIPMENT	0.00	3000.00	(3,000.00)	2,291.20	20,000.00	(17,708.80)
5203-01 MISC. EQUIPMENT	0.00	208.00	(208.00)	0.00	1,250.00	(1,250.00)
5203-02 TECH LEASES/CONTRACTS	3,500.21	5000.00	(1,499.79)	34,680.02	19,000.00	15,680.02
5300-00 PROPERTY IMPROVEMENTS	0.00	1083.00	(1,083.00)	0.00	6,500.00	(6,500.00)
5300-01 CAPITAL OUTLAY	0.00	0.00	0.00	10,778.95	10,000.00	778.95
5410-00 BOOKS ADULT	6,880.08	8917.00	(2,036.92)	43,842.49	53,500.00	(9,657.51)
5410-01 BOOKS JUV	2,027.31	2083.00	(55.69)	11,199.78	12,500.00	(1,300.22)
5410-02 BOOKS TEEN	216.76	542.00	(325.24)	1,714.14	3,250.00	(1,535.86)
5411-00 DVD ADULT	320.60	417.00	(96.40)	2,631.39	2,500.00	131.39
5411-01 DVD JUV	0.00	50.00	(50.00)	179.71	300.00	(120.29)
5411-02 DVD TEEN	0.00	0.00	0.00	95.17	0.00	95.17
5412-00 RECORDED BOOKS ADULT	94.30	83.00	11.30	897.56	500.00	397.56
5412-01 RECORDED BOOKS JUV	0.00	0.00	0.00	0.00	0.00	0.00
5412-02 RECORDED BOOKS TEEN	0.00	0.00	0.00	0.00	0.00	0.00
5412-A DOWNLOADABLES ADULT & JUV	14,797.84	20,417.00	(5,619.16)	131,719.29	122,500.00	9,219.29
5412-A DOWNLOADABLES TEEN	0.00	333.00	(333.00)	1,714.84	2,000.00	(285.16)
5412B-00 CD-MUSIC ADULT	0.00	0.00	0.00	104.82	75.00	29.82
5412B-01 CD-MUSIC JUV	5.99	25.00	(19.01)	35.94	50.00	(14.06)
5412B-02 CD-MUSIC TEEN	0.00	0.00	0.00	0.00	0.00	0.00
5413-00 PERIODICALS ADULT	1,802.88	23,000.00	(21,197.12)	24,302.55	30,000.00	(5,697.45)
5413-01 PERIODICALS JUV	0.00	2000.00	(2,000.00)	780.32	2,000.00	(1,219.68)
5413-02 PERIODICALS TEEN	0.00	150.00	(150.00)	0.00	150.00	(150.00)
5415-00 CD ROM ADULT	0.00	0.00	0.00	0.00	0.00	0.00
5415-01 CD ROMS JUV	0.00	0.00	0.00	0.00	75.00	(75.00)
5415-02 CD ROMS TEEN	0.00	0.00	0.00	0.00	0.00	0.00
5418-00 PROGRAM ADULT	3,140.57	4,250.00	(1,109.43)	19,371.34	25,500.00	(6,128.66)
5418-01 MUSEUM PASSES	350.00	1,000.00	(650.00)	11,271.50	8,000.00	3,271.50
5418-02 PROGRAM JUV	5,050.87	3,500.00	1,550.87	30,210.30	21,000.00	9,210.30
5418-03 PROGRAM TEEN	900.00	1,083.00	(183.00)	7,509.31	6,500.00	1,009.31
5418-04 COMMUNITY OUTREACH	31.61	583.00	(551.39)	3,327.52	3,500.00	(172.48)
5429-00 MISC. EXPENSE	0.00	208.00	(208.00)	2.00	1,250.00	(1,248.00)
5430-00 LIBRARY & OFFICE SUP.	1,105.54	2,667.00	(1,561.46)	13,850.21	16,000.00	(2,149.79)
5430-01 LIBRARY OF THINGS	0.00	0.00	0.00	281.43	0.00	281.43
5431-00 TELEPHONE	1,786.71	1,708.00	78.71	12,037.32	10,250.00	1,787.32
5432-00 DATA COMMUNICATIONS	2,672.80	2,833.00	(160.20)	18,203.72	17,000.00	1,203.72
5433-00 POSTAGE	256.10	500.00	(243.90)	2,723.96	4,500.00	(1,776.04)
5434-00 PRINTING & PUBLICITY	0.00	500.00	(500.00)	5,509.99	3,000.00	2,509.99
5435-00 TRAVEL	63.12	100.00	(36.88)	844.87	600.00	244.87
5436-00 ILS	0.00	0.00	0.00	39,040.60	6,000.00	33,040.60
5436-01 DATABASES	0.00	0.00	0.00	25,025.98	26,500.00	(1,474.02)
5437-00 PROFESSIONAL SERVICES	7,850.24	15,000.00	(7,149.76)	76,589.18	100,000.00	(23,410.82)
5437-01 LEGAL SERVICES	1,846.80	1,917.00	(70.20)	10,296.70	11,500.00	(1,203.30)
5437-02 ACCOUNTING SERVICES	17,530.00	18,500.00	(970.00)	17,530.00	18,500.00	(970.00)
5438-00 MEMBERSHIP	65.00	133.00	(68.00)	1,195.18	800.00	395.18
5439-00 EQUIP. REPAIR	7,352.99	4,917.00	2,435.99	40,492.31	29,500.00	10,992.31
5439-01 EQUIP. RENTAL	281.97	15,000.00	(14,718.03)	4,826.44	21,000.00	(16,173.56)
5439-02 EQUIPMENT CONTRACT	706.32	1,000.00	(293.68)	15,034.55	24,000.00	(8,965.45)
5450-00 GAS & ELECTRIC	10,037.08	5,000.00	5,037.08	45,972.08	53,000.00	(7,027.92)
5450-01 WATER	0.00	0.00	0.00	1,437.13	1,600.00	(162.87)
5451-00 CUSTODIAL SUPPLIES	8,558.31	3,000.00	5,558.31	23,537.44	18,000.00	5,537.44
5454-00 INSURANCE	0.00	0.00	0.00	40,663.19	38,000.00	2,663.19
5465-00 SNOW REMOVAL	6,060.00	2,400.00	3,660.00	6,060.00	4,800.00	1,260.00
5476-00 GROUNDS UPKEEP	0.00	1,167.00	(1,167.00)	1,738.88	7,000.00	(5,261.12)
5482-00 ADVERTISING	0.00	167.00	(167.00)	0.00	1,000.00	(1,000.00)
5486-00 CONFERENCES	95.61	917.00	(821.39)	3,987.27	5,500.00	(1,512.73)
9990 CAPITAL PROJECT FUND	4,167.00	4,167.00	0.00	25,002.00	25,000.00	2.00
9010-04 UNEMPLOYMENT INS.	0.00	0.00	0.00	354.51	0.00	354.51
9010-08 RETIREMENT	0.00	0.00				

**Jericho Public Library
Treasurer's Report
For The Month Ending DECEMBER 2025**

All Funds Cash Book Balance as of DECEMBER 1, 2025

\$ 7,646,916.65

RECEIPTS AND OTHER DURING THE MONTH

Total Receipts	17,771.87
Total Other	6.00
Total Receipts	17,777.87

DISBURSEMENTS MADE DURING THE MONTH

By Check	624,898.54
By Electronic Payment	304,970.22
Total Amount of checks issued & electronic payments	(\$929,868.76)
	Cash balance per Books at DECEMBER 31, 2025
	\$ 6,734,825.76

RECONCILIATION WITH BANK STATEMENTS

Balances as given on bank statements, end of month:	Interest Earned	Total by Bank	FDIC Coverage	Not FDIC Covered	Collateral Required	Collateral Pledged	Over (Under)		
Annual Percentage yield Earned 2.81%	\$ 2,187.27	Connect One Money Market	\$ 968,594.40	968,594.40	250,000.00	718,594.40	754,524.12	754,524.16	0.04
Annual Percentage Yield Earned 0.01%	\$ -	DIME Regular Checking	30,794.63						
Annual Percentage Yield Earned 2.19%	2,960.15	DIME Money Market	1,709,244.41						
Annual Percentage Yield Earned 0.01%	0.01	DIME Tax Account	474.63						
Annual Percentage Yield Earned 0.01%	0.01	DIME Fine Account	1,416.81						
Annual Percentage Yield Earned 2.17%	2,995.30	DIME Reserve Account	2,170,771.63						
Annual Percentage Yield Earned 0.01%	0.01	DIME Special Checking	2,538.35						
Annual Percentage Yield Earned 0.01%	0.09	DIME Merchant Account	10,200.56						
Annual Percentage Yield Earned 0.01%	0.09	DIME Payroll Account	9,675.01						
Annual Percentage Yield Earned 0.10%	6.25	DIME Capital Fund Account	67,087.25	4,002,203.28	250,000.00	3,752,203.28	3,939,813.44	3,939,813.83	0.39
Annual Percentage Yield Earned 2.30%	430.05	TD Bank Reserve	257,335.86	257,335.86	250,000.00	7,335.86	7,335.86	10,000.00	2,664.14
		HSBC - CLOSED	-	-	-	-	-	-	-
Annual Percentage Yield Earned 4.85%	4,166.54	Valley Bank Capital Fund Account	1,513,632.66	1,513,632.66	250,000.00	1,263,632.66	1,288,905.31	1,288,905.64	0.33
Total balance as given on bank statements, end of month	\$ 6,741,766.20		6,741,766.20	1,000,000.00	5,741,766.20	5,990,578.74	5,993,243.63	5,993,243.63	2,664.89
Less: Total outstanding checks			19,948.77						
Net balance in balance			\$ 6,761,714.97						
Deposit in Transit			2,672.66						
Subtotal			6,764,387.63						
Unknown reconciling Item			(29,561.87)						
Total Adjusted Bank Balance at DECEMBER 31, 2025			6,734,825.76						

Jericho Public Library
Treasurer's Report
Month Ended DECEMBER 2025

		Account Name		Connect One Money Market	DIME Regular Checking	DIME Money Market	DIME Tax Account	DIME Fine Account	DIME Reserve Account	DIME Special Checking	DIME Merchant Account	DIME Payroll Account	TD Bank Reserve	DIME Capital Fund Account	Valley Bank Capital Fund Account	Total All Funds
		GL Code		1005-03	1008-01	1008-02	1008-03	1008-04	1008-05	1008-07	1008-08	1008-09	1008-10	1000-00	1008-	
		Last 4 of Acct #			-0241	-0012	-0046	-0053	-0061	-0266	-0038	-0258		-1538	12	
12/1/2025		Beginning Book Balance		\$ 966,407.13	\$ 31,411.36	\$ 2,631,279.17	\$ 4,542.04	\$ 1,416.80	\$ 2,167,726.33	\$ 300.35	\$ 8,688.79	\$ 1,691.75	\$ 256,905.81	\$ 67,081.00	\$ 1,509,466.12	\$ 7,646,916.65
Receipts	Revenue		Tax													
	PILOT		Fines						147.39				2,120.30			2,267.69
Memberships		Interest		2,187.27	1.34	2,960.15	0.01	0.01	2,995.30	0.01	0.09	0.09	430.05	6.25	4,166.54	12,747.11
Equipment Rental		Commission						85.03								85.03
Vending Machine Comm.		Coffee Machine Comm.						264.00								264.00
Print Management		Sale of Excess Material						282.81								282.81
Insurance Recovery		Lost/Damaged Lib. Mat.					2020.23									2,020.23
Refund-Prior Yr. Expense		Gifts & Donations							50.00							50.00
Building Fund Donation		Library System Grant						55.00								55.00
Program Revenue		Miscellaneous Income														-
State Incentive Aid		State Aid														-
State Grant		Voided Checks														-
Other/Expenditure Reimb						6.00										6.00
		Total Receipts and Other		2,187.27	1.34	4,980.38	692.85	147.40	3,045.30	0.01	2,120.39	0.09	430.05	6.25	4,166.54	17,777.87
Total Available Cash				968,594.40	31,412.70	2,636,259.55	5,234.89	1,564.20	2,170,771.63	300.36	10,809.18	1,691.84	257,335.86	67,087.25	1,513,632.66	7,664,694.52
Disbursements	Regular		Abstracts			609,298.85										609,298.85
	Prior month voids					2,200.00										2,200.00
Payroll (Checks)		12/4/2025														3,855.80
		12/18/2025														4,306.61
		12/31/2025														5,237.28
Electronic (ACH)		Bank Fees									608.62		\$45.00			653.62
Payroll (Direct withdrawal)		12/4/2025														88,587.28
		12/18/2025														102,670.72
		12/31/2025														100,267.88
OMNI Retirement		12/4/2025														4,226.40
		12/18/2025														4,363.59
		12/31/2025														4,200.73
		Total Disbursements			611,498.85							608.62	317,761.29			929,868.76
Transfers (+/-)					609,298.85	(927,015.14)	(2,234.99)			2,234.99			317,716.29			-
12/31/2025 Ending Book Balance				\$ 968,594.40	\$ 29,212.70	\$ 1,709,244.41	\$ 2,999.90	\$ 1,564.20	\$ 2,170,771.63	\$ 2,535.35	\$ 10,200.56	\$ 1,646.84	\$ 257,335.86	\$ 67,087.25	\$ 1,513,632.66	\$ 6,734,825.76
12/31/2025 Ending Bank Statement Balance				\$ 968,594.40	\$ 30,794.63	\$ 1,709,244.41	474.63	\$ 1,416.81	\$ 2,170,771.63	\$ 2,538.35	\$ 10,200.56	\$ 9,675.01	\$ 257,335.86	\$ 67,087.25	\$ 1,513,632.66	6,741,766.20
		Outstanding Checks				27,979.94				(3.00)			(8,028.17)			19,948.77
		Deposit in Transit				2,525.27	147.39									2,672.66
		Unknown Item			(\$29,561.87)					(3.00)			(8,028.17)			(29,561.87)
12/31/2025 Adjusted Bank Balance					(1,581.93)		2,525.27	147.39		(3.00)		(8,028.17)				(6,940.44)
		Difference		968,594.40	29,212.70	1,709,244.41	2,999.90	1,564.20	2,170,771.63	2,535.35	10,200.56	1,646.84	257,335.86	67,087.25	1,513,632.66	6,734,825.76
Check						(0.00)						(0.00)				(0.00)

Jericho Public Library
Month by Month Budget Performance
2025/2026

	Actual July 2025	Actual August 2025	Actual September 2025	Actual October 2025	Actual November 2025	Actual December 2025	Actual January 2026	Actual February 2026	Actual March 2026	Actual April 2026	Actual May 2026	Actual June 2026	Total July 2025-December 2025 YTD
Revenue													
Reserve Carryover	3,333.00	3,333.00	3333	3,333.00	3333	3333.00							19,998.00
4100-10 TAX MONEY	2,796,027.00	0.00	0.00	1,398,013.50	0.00	0.00							4,194,040.50
4100-11 PILOT MONEY	0.00	0.00	0.00	0.00	62427.31	0.00							62,427.31
4208-20 FINES	590.64	308.57	588.13	517.87	451.77	467.69							2,924.67
4240-10 INTEREST	7,913.39	11,663.74	11,203.15	9,669.93	9,255.94	8,574.32							58,280.47
4245-00 COMMISSIONS	0.00	0.00	0.00	0.00	0.00	0.00							0.00
4250-00 VENDING MACHINE	165.04	150.02	123.01	114.95	224.94	85.03							862.99
4251-00 COFFEE MACHINE	0.00	0.00	652.31	40.00	695.00	264.00							1,651.31
4260-00 PRINT MANAGEMENT	35.00	41.00	33.00	1307.45	81.50	282.81							1,780.76
4269-00 LOST/DAMAGED LIB. MAT.	16.95	6.00	31.94	0.00	0.00	0.00							54.89
4270-50 GIFTS & DONATIONS	0.00	0.00	0.00	1173.00	0.00	50.00							1,223.00
4276-00 LIBRARY SYSTEM GRANT	0.00	0.00	0.00	0.00	0.00	0.00							0.00
4384-10 STATE AID	0.00	0.00	4963.50	0.00	0.00	0.00							4,963.50
4384-20 STATE GRANT	0.00	0.00	0.00	0.00	0.00	0.00							0.00
Total Revenue	2,808,081.02	15,502.33	20,928.04	1,414,169.70	76,469.46	13,056.85	0.00	0.00	0.00	0.00	0.00	0.00	4,348,207.40
Expenditures													
5130-02 BANK FEES/SERVICE FEES	535.96	611.21	531.56	517.6	1509.29	678.69							4,384.31
5141-00 PROFESSIONAL/STAFF	141,230.11	92,385.03	90,705.55	95,413.48	101,142.37	146,18.85							667,595.39
5142-00 CLERICAL/STAFF	133,196.42	86,194.34	89,700.70	115,341.71	90,902.60	129,628.75							645,684.52
5142-01 PAGE/STAFF	16,807.01	10,924.29	11,165.35	11,032.67	13,720.31	17,390.05							81,039.68
5142-02 CUSTODIAL/STAFF	24,022.81	17,718.20	18,444.24	18,412.35	17,909.85	24,999.75							121,507.20
5201-00 FURNITURE & FIXTURES	0.00	835.59	218.48	768.6	0	1280							3,102.67
5203-00 TECH EQUIPMENT	416.20	1,875.00	0.00	0.00	0.00	0.00							2,291.20
5203-01 MISC. EQUIPMENT	0.00	0.00	0	0	0	0.00							0.00
5203-02 TECH LEASE/CONTRACTS	4,723.46	2,624.38	6,840.12	9,749.01	7,242.84	3,500.21							34,680.02
5300-00 PROPERTY IMPROVEMENTS	0.00	0.00	0	0	0	0							0.00
5300-01 CAPITAL OUTLAY	0.00	10,778.95	0.00	0.00	0.00	0.00							10,778.95
5410-00 BOOKS ADULT	7,747.10	7,868.35	6,670.98	6,894.71	7,791.52	6,880.08							43,852.74
5410-01 BOOKS JUV	1,518.93	1,630.89	2,002.16	2,614.84	1,395.40	2,027.31							11,189.53
5410-02 BOOKS TEEN	114.33	200.46	419.30	289.16	474.13	216.76							1,714.14
5411-00 VIDEOS ADULT	204.41	184.88	702.09	569.40	650.01	320.60							2,631.39
5411-01 VIDEO JUV	19.99	105.56	19.99	0.00	34.17	0.00							179.71
5411-02 VIDEO TEEN	19.96	35.30	19.95	0.00	19.96	0.00							95.17
5412-00 RECORDED BOOKS ADULT	55.99	37.49	125.98	442.83	140.97	94.30							897.56
5412-01 RECORDED BOOKS JUV	0.00	0.00	0.00	0.00	0.00	0.00							0.00
5412-02 RECORDED BOOKS TEEN	0.00	0.00	0.00	0.00	0.00	0.00							0.00
5412-A DOWNLOADABLES ADULT & JUV	35,067.95	21,940.13	17,051.44	19,989.65	22,872.28	14,797.84							131,719.29
5412-A DOWNLOADABLES TEEN	954.39	72.95	552.84	98.65	36.01	0.00							1,714.84
5412B-00 CD-MUSIC ADULT	0.00	0.00	50.21	39.82	14.79	0.00							104.82
5412B-01 CD-MUSIC JUV	5.99	5.99	5.99	5.99	5.99	5.99							35.94
5412B-02 CD-MUSIC TEEN	0.00	0.00	0.00	0.00	0.00	0.00							0.00
5413-00 PERIODICALS ADULT	1,756.32	1,345.54	487.32	1,610.02	17,300.47	1,802.88							24,302.55
5413-01 PERIODICALS JUV	0.00	0.00	0.00	0.00	780.32	0.00							780.32
5413-02 PERIODICALS TEEN	0.00	0.00	0.00	0.00	0.00	0.00							0.00
5415-00 CD ROMS ADULT	0.00	0.00	0.00	0.00	0.00	0.00							0.00
5415-01 CD ROMS JUV	0.00	0.00	0.00	0.00	0.00	0.00							0.00
5415-02 CD ROMS TEEN	0.00	0.00	0.00	0.00	0.00	0.00							0.00
5418-00 PROGRAM ADULT	1,548.23	1,254.56	5,764.85	3,923.81	3,739.32	3,140.57							19,371.34
5418-01 MUSEUM PASSES	4,048.00	1,111.00	2,756.50	1,831.00	1,175.00	350.00							11,271.50
5418-02 PROGRAM JUV	5,677.64	3,760.77	5,754.51	5,929.23	4,037.28	5,050.87							30,210.30
5418-03 PROGRAM TEEN	1,638.67	1,104.75	1,203.00	1,381.62	1,281.27	900.00							7,509.31
5418-04 COMMUNITY OUTREACH	408.00	1,186.83	254.73	1,401.72	44.63	31.61							3,327.52
5429-00 MISC. EXPENSE	0.00	2.00	0.00	0.00	0.00	0.00							2.00
5430-00 LIBRARY & OFFICE SUP.	1,848.45	1,435.24	2,421.46	3,729.21	3,310.31	1,105.54							13,850.21
5430-01 LIBRARY OF THINGS	0.00	0.00	0.00	281.43	0.00	0.00							281.43
5431-00 TELEPHONE	1,780.68	1,780.65	1,712.92	1,781.08	3,195.28	1,786.71							12,037.32
5432-00 DATA COMMUNICATIONS	3,086.60	2,672.80	2,740.92	2,6									

Jericho Public Library

Board of Trustees Meeting

January 20, 2026

Budget Line Items

Budget Line Items.

- 1) 436 ILS- We added Vega Promote (436) \$5833 and Sierra SMS (436) \$2000. Since adding the new services, Innovative billing/timing is not aligning with our month by month budget. Mr. Carlos Munoz Ospina and I spoke with Mr. Yariv Kursh, SVP & General Manager at Innovative and their sales and customer success team who are working to resolve this. (To cover the new services we cancelled Patron Point (203) \$7000, and discontinued select services from Envisionware (439) totaling \$3000.)
- 2) 413- Periodicals Adult- There was a timing error- the EBSCO bill for December hit in November.

Jericho Public Library
Board of Trustees Meeting
January 20, 2026
Agenda Items

- 1) Interaction Committee. Report.
- 2) Fire Panel. Emergency work. A malfunctioning and obsolete fire panel needed to be replaced. With Board approval Electronix furnished and installed the new panel- it was operational on 1/13/26 and tested on 1/14/26. So far it is working as expected. Motion to memorialize approval to replace the malfunctioning and obsolete fire panel through Electronix at the cost of \$10,329.
- 3) Internet Computer Policy. Please see revised policy for review. (PAGE 23)
- 4) Construction Aid. The library has the opportunity to apply for construction aid each year. State aid for library construction comes from an annual appropriation in the NYS budget. Only one project per building may be submitted in the application cycle. Projects more than \$10,000 require NYSED approval and architectural drawings for the project. Routine repairs and maintenance do not qualify. The library has to have the funds to complete the project. Typically 50% of the project is awarded, but it depends on the amount of construction aid that is available that year. NLS provides assistance with filling out forms and submitting the request. Timeline: January figure out a project, July intent to apply due to NLS, August 15th construction aid applications are due to NLS (construction work cannot be completed before then). The library will be receiving \$3700 for our 2024/2025 application.
- 5) Capital Project. Columns. The building is aging and it is necessary to complete an installation of new steel in the columns under the overhang at the rear of the building. This year we are submitting this project for construction aid. For review and discussion. (PAGE 26)
- 6) Theater Leak. Drywall Repair. To be discussed.
- 7) Facilities Planning List. Tabled.
- 8) Printouts. Tabled.

JERICHO PUBLIC LIBRARY **INTERNET AND COMPUTER USE POLICY**

The Jericho Public Library is committed to providing excellence in educational, informational, cultural, and recreational enrichment to all members of the community. In support of this mission and in line with technological advancements, the Library provides public access to computers and the Internet.

Eligibility and Identification

Internet/computer access is available to patrons who present:

- A valid Jericho Public Library card;
- A valid library card from another library;
- or
- A driver's license, passport, student ID, or other acceptable identification (physical or digital)

Each user must present their own valid identification.

Use Guidelines

- Computers are available on a first-come, first-served basis; reservations are not accepted.
- Use is limited to 30-minute sessions unless no one is waiting.
- Computers are available until 15 minutes before closing.
- Each patron may use only one computer at a time and must be physically present to claim a reserved session.
- Patrons may not lock or leave a public computer unattended for more than 10 minutes. The system may end a session if this occurs.
- Library cardholders from the Jericho School District are given priority use over out-of-district users.
- ~~If a Jericho cardholder requests a computer that is being used by an out-of-district resident, the latter must relinquish it.~~

Support and Assistance

Library staff will provide basic assistance with getting started but cannot offer extended instruction. Remote computer assistance may be provided upon request and with the patron's consent via on-screen confirmation.

Responsibilities and Restrictions

- Patrons must take proper care of all Library equipment and will be held responsible for any loss or damage due to negligence or abuse.
- Patrons must observe all copyright laws and may not duplicate software or documentation.
- Public computers are not private. Patrons should avoid entering sensitive information unless they accept the risks associated with public access.
- Patrons may use computers for legal activities including browsing, research, streaming, or word processing, provided use is not disruptive to others.
- Headphones must be used when listening to audio.
- No food or drink is permitted in computer areas.

Prohibited Activities

Use of Library computers for the following activities is strictly prohibited:

- Displaying obscene or offensive materials (as defined by New York State Penal Law 245.11)
- Attempting to bypass or breach computer, network, or system security
- Engaging in any illegal activities, including copyright infringement
- Using library computers for commercial purposes
- Engaging in any behavior deemed disruptive or destructive by Library staff

Liability and Disclaimer

The Library provides computers and internet access on an "as-is" basis. It does not guarantee the speed, performance, or availability of services. The Library is not responsible for data loss, equipment failure, or damages resulting from the use of Library computers.

Enforcement and Appeals

The Library reserves the right to:

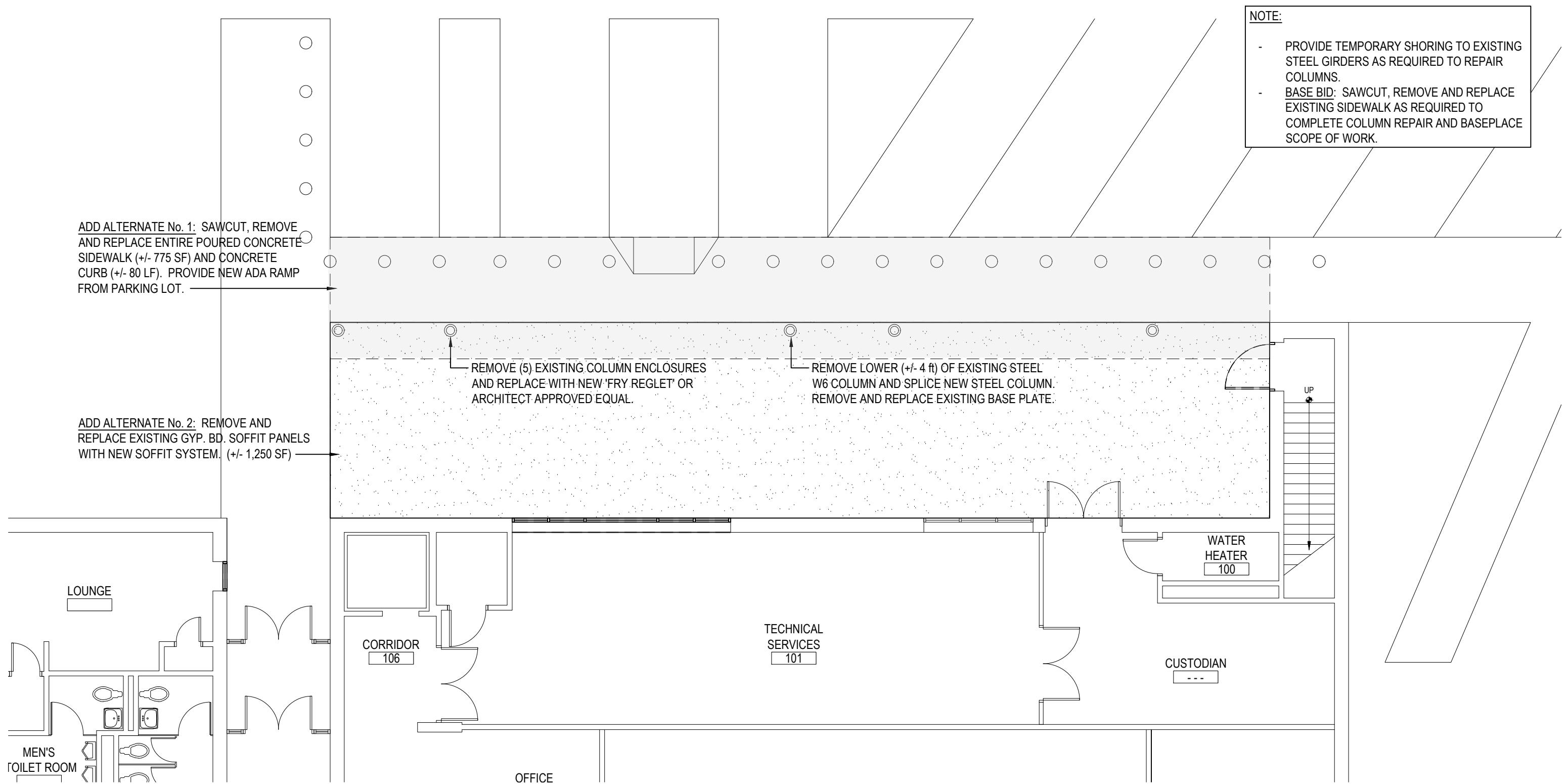
- Terminate any session at the discretion of staff
- Suspend Internet/computer privileges for policy violations
- Refer violations to law enforcement when applicable

Patrons may appeal suspensions to the Library Director. If unsatisfied, they may further appeal to the Board of Trustees.

Acknowledgment

Use of the Library's computers and internet access implies that users have read, understood, and agreed to comply with all rules and guidelines outlined in this policy.

Adopted by the Board of Trustees of the
Jericho Public Library November 12, 2001
Revised March 18, 2002
Revised September 14, 2010
Revised January 12, 2015
Revised January 9, 2017
Revised November 16, 2017
Revised September 8, 2020
Revised September 9, 2025
Revised **January 20, 2026**



DECEMBER 2025

COLUMN REPAIR and SIDEWALK REPLACEMENT at
JERICHO PUBLIC LIBRARY

SCALE: $\frac{1}{8}$ " = 1'-0"

BBS ARCHITECTS
LANDSCAPE ARCHITECTS
ENGINEERS
www.BBSARCHITECTURE.com

JANUARY DIRECTOR'S REPORT

January 20, 2025

ANGELA CINQUEMANI

BUILDING & GROUNDS- Milburn fixed the carpet in the Theater that was not adhering properly. Eveready Roofing sealed the leak on the roof above the Theater. The leak appears to have stopped and we are keeping an eye on it. We will need to replace the drywall in that area and paint the ceiling. Corkrey Electric fixed an outlet and lighting in the children's room, Theater, and 2nd floor Reference area. The large window on the second floor is still leaking, and we are waiting for AFL & Spartan to receive window parts to fix this issue. We are waiting for Renu to provide a state contract proposal for the columns under the overhang. Per inspection and report, Electronix notified the library of a malfunctioning, obsolete fire panel. The new panel has been approved and will be installed. The carpet was shampooed and JPL staff member Mr. Eduardo Gomez did a wonderful job painting the doors on the first floor.



AUDIT- Cullen & Danowski has completed the annual audit. Ms. Jill Sanders will present to the Board of Trustees in February.

TECHNOLOGY- The library is launching a new SMS (text message) notification system. Patrons can easily register to receive text notifications for hold pickups and due dates for items, all you need to provide is your email address. The registration link:
<https://jericho.register.cirriusimpact.com/>

JUFSD WELLNESS COALITION- I attended the most recent wellness coalition meeting at the Jericho Schools. The students are participating in wellness days and programs involving leadership, kindness and friendship, and anti-bullying. The library supports these initiatives.

INCLEMENT WEATHER- On 12/14 the library was closed due to snow, on 12/26 the library closed at 5:30 pm due to snow, and on 12/27 the library had a delayed opening at 11am due to snowfall and slippery conditions. Safety is our first priority during these weather events.

NEWSLETTER & PROGRAMS- We encourage the Jericho community to take advantage of the wide variety of educational and recreational programs offered at the library. Please check the monthly calendar for the latest information:

<https://www.jericholibrary.org/events/month>

Patrons can check the event calendar and see when our Meeting Room on the first floor is available for shared public use. We have added a language translation feature on our website, powered by Google, to more easily peruse the event calendar in other languages. Never miss a program! Sign up to receive the monthly email newsletter:

<https://www.jericholibrary.org/newsletter>

LIBRARY USAGE AND STATISTICS SNAPSHOT (DIRECT ACCESS) DECEMBER 2025

CHILDREN'S DEPT PROGRAMS- 27

CHILDREN'S DEPT ATTENDEES- 576

TEEN DEPT PROGRAMS- 8

TEEN DEPT ATTENDEES- 80

ADULT DEPT PROGRAMS- 42

ADULT DEPT ATTENDEES- 639

NEW LIBRARY CARDS- 39

LIBRARY VISITORS- 72 4

WIFI SESSIONS- 42,012

WEBSITE USERS- 12,294

CIRCULATION CHECKOUTS- 10 232

SOCIAL MEDIA FOLLOWERS:

FACEBOOK- 1125

INSTAGRAM- 1230

TIKTOK- 912
TWITTER (X)- 406
YOUTUBE- 137

HIGHLIGHTS:

CHILDREN'S DEPT- Our annual gingerbread house decorating program was overwhelmingly successful. There were 63 attendees at this family program.



We had a 'Back to Bach' program that presented musical performances and was a great opportunity for children to learn about different instruments and the sounds they create. There were 50 attendees.



December 22, 2025

Subject: Resignation Letter

Dear Mrs. Cinquemani,

I am writing to formally resign from my position as Clerk Typist at Jericho Public Library effective December 22, 2025.

I have accepted a new position that will further my future goals. I have enjoyed working at the Jericho Public Library and am grateful for the opportunities and experiences I have gained during the years I have been here.

I look forward to staying in touch, as I am sure our paths will cross again.

Sincerely,



Michele Marra

COMPLETE CIRCULATION ACTIVITY (Dec 25)

I TYPE	CHKOUTS	CHKINS	HOLDS	HI/RECLL	TOTAL #	PERCENT
BOOK (non fiction)	610	319	10	0	939	5.4%
BOOK (fiction)	621	352	14	0	987	5.6%
TRD PAPER (trade)	36	17	0	0	53	0.3%
NEW (non fiction)	258	175	2	0	435	2.5%
NEW (fiction)	491	311	6	0	808	4.6%
WORLDSHARE	1	0	0	0	1	0.0%
SHORT LOAN	176	101	3	0	280	1.6%
14 DAY	104	61	8	1	174	1.0%
28 DAY	6	7	0	0	13	0.1%
CAREERS	19	9	2	0	30	0.2%
BOARD BOOK	174	131	0	0	305	1.7%
J NFIC	721	442	0	0	1,163	6.7%
J FICTION	2,760	1,707	17	0	4,484	25.7%
PICTURE BOOK	1,137	857	0	0	1,994	11.4%
EASY READ	358	224	0	0	582	3.3%
HOLIDAY	172	97	0	0	269	1.5%
J 14DAY	17	14	0	0	31	0.2%
J BINGE BOX	4	2	0	0	6	0.0%
J VOX BOOK	33	20	0	0	53	0.3%
DVD NEW 3/DAY	175	94	3	0	272	1.6%
J DVD /7 DAY	169	82	1	0	252	1.4%
DVD /7 DAY	195	128	1	0	324	1.9%
CD MUSIC	18	17	0	0	35	0.2%
CD MUSIC NEW	15	13	0	0	28	0.2%
BLU-RAY DISC	36	22	0	0	58	0.3%
A/V KIT	2	0	1	0	3	0.0%
CD BOOK NEW	9	3	0	0	12	0.1%
CD BOOK	8	9	0	0	17	0.1%
DVD NONFIC	18	17	0	0	35	0.2%
DVD NEW 7/DAY	27	14	4	0	45	0.3%
GRAPHIC NOVEL	20	16	1	0	37	0.2%
LARGE TYPE NON-FICTION	7	3	1	0	11	0.1%
NON FIC PLAYAWAY	2	0	0	0	2	0.0%
VIDEO GAME	67	34	0	0	101	0.6%
MAGAZINE	165	78	4	0	247	1.4%
J KIT	8	3	0	0	11	0.1%
FAMILY	13	16	0	0	29	0.2%
NEW LARGE PRINT (Non-Fic)	3	3	0	0	6	0.0%
NEW LARGE TYPE (FIC)	95	59	4	0	158	0.9%

COMPLETE CIRCULATION ACTIVITY (Dec 25)

I TYPE	CHKOUTS	CHKINS	HOLDS	HI/RECLL	TOTAL #	PERCENT
LARGE TYPE (FIC)	52	46	3	0	101	0.6%
BIOGRAPHY	41	22	0	0	63	0.4%
MYSTERY	33	17	0	0	50	0.3%
SCIENCE FICTION	38	7	0	0	45	0.3%
TRAVEL	69	39	3	0	111	0.6%
BLU-RAY DISC NEW	35	19	1	0	55	0.3%
J CD MUSIC	18	1	0	0	19	0.1%
A WLC NON FIC	101	48	0	0	149	0.9%
A WLC FIC	50	35	0	0	85	0.5%
J MAGAZINE	18	5	0	0	23	0.1%
MISC	9	3	0	0	12	0.1%
TEEN FIC	202	129	0	0	331	1.9%
TEEN NONFIC	63	31	1	0	95	0.5%
TEEN PB	187	121	1	0	309	1.8%
TEEN DVD /7 DAY	16	6	0	0	22	0.1%
J CD BOOK U	1	1	0	0	2	0.0%
TEEN 14 DAY	3	3	0	0	6	0.0%
TEEN DVD NEW	7	4	0	0	11	0.1%
J DVD NEW	20	10	0	0	30	0.2%
J WORLD LANGUAGE	81	30	3	0	114	0.7%
ADULT ROKU	5	2	0	0	7	0.0%
MUSEUM PASS	134	137	0	0	271	1.6%
HOTSPOT LOT	14	8	0	0	22	0.1%
LAPTOP CHARGERS	14	14	0	0	28	0.2%
I PHONE CHARGER	10	11	0	0	21	0.1%
UNIVERSAL CHARGER	9	9	0	0	18	0.1%
CD/DVD PLAYERS LOT	3	3	0	0	6	0.0%
LIBRARY THINGS LOT	5	3	0	0	8	0.0%
GIANT GAME SET LOT	1	1	0	0	2	0.0%
YARD SIGN LOT	1	1	0	0	2	0.0%
TRANSLATOR LOT	1	0	0	0	1	0.0%
LILINK Requestable Print	214	185	0	0	399	2.3%
LILINK Requestable Media	27	18	0	0	45	0.3%
No Code	0	0	722	0	722	4.1%
Total	10,232	6,426	816	1	17,475	100.0%

Museum Passes
December 2025

Museum (Number of Passes Per Museum)	Annual Cost	# of Reservations	2025 Year to Date	2024 Year Total	2023 Year Total
9/11 Memorial & Museum Membership (1)	250.00	0	35	50	7
*American Airpower Museum (1)	700.00	1	36	59	52
*American Kennel Club Museum of the Dog (1)	250.00	2	6	15	19
Brooklyn Botanic Garden (2) (<i>New as of August 2025</i>)	150.00	4	16	N/A	N/A
*Children's Museum of Manhattan (2)	400.00	5	55	60	57
Clark Botanic Garden (1)	75.00	2	14	16	20
*Cold Spring Harbor Fire House Museum (1)	40.00	0	4	10	11
Cold Spring Harbor Fish Hatchery & Aquarium (1)	500.00	1	42	44	82
Cradle of Aviation/Firefighter's Museum (1)	1,750.00	5	67	57	60
Empire Pass (3)	216.00	2	89	84	90
*Fire Island Lighthouse	175.00	1	43	67	51
*Frick Collection (1)	200.00	7	82	3	14
*Garvies Point Museum and Preserve (2)	225.00	1	14	20	27
*Guggenheim (2)	500.00	8	100	121	130
*Harbes Family Farm (1) (<i>Not renewed- increased costs to the library and patrons</i>)	0.00	0	0	124	108
*Heckscher Museum of Art (1) (<i>Not renewed- effective 1/1/25 admission is free to visitors per a grant from Bank of America</i>)	0.00	0	0	15	29
*Intrepid Sea, Air & Space Museum (1)	500.00	3	70	81	80
*The Jewish Museum (2)	500.00	1	11	7	5
Long Island Children's Museum (3)	4,500.00	31	228	173	175
*Long Island Maritime Museum (2)	200.00	1	11	7	0
Museum of Modern Art (2)	1,500.00	9	111	106	118
Museum of the City of New York (1) (<i>Not renewed- low demand</i>)	0.00	0	6	15	16
Museum of the Moving Image (1)	350.00	3	30	19	16
*Nassau County Museum of Art (2)	600.00	11	112	142	142
*New York Botanical Garden (1)	750.00	13	116	114	99
*New York Hall of Science (1)	675.00	9	115	111	115
*New York Transit Museum (2)	200.00	1	9	11	17
*New-York Historical Society (2)	200.00	7	28	21	33
Old Bethpage Village Restoration (1)	400.00	0	17	20	18
*Old Westbury Gardens (2)	500.00	12	265	300	266
*Planting Fields Arboretum State Historic Park (1)	450.00	2	115	130	81
*Raynham Hall Museum (<i>Not renewed- low demand and not cost effective</i>)	0.00	0	6	5	2
*Sands Point Preserve Conservancy (2)	150.00	4	101	132	127
Storm King Art Center	250.00	0	17	18	23
*Vanderbilt Museum & Planetarium (1)	600.00	5	94	128	117
*Walt Whitman Birthplace State Historic Site (1)	150.00	1	6	6	10
*Whaling Museum, Cold Spring Harbor (1)	300.00	1	24	24	27
	33	\$18,206.00	153	2095	2315
					2244

Print on Demand Passes (*) are valid for 1 day (the day of the visit). Pick-up/Return Passes are checked out for 3 days. The Jericho Public Library currently has membership to 33 museums. The number of passes we receive is dependent on the terms of the membership. Some museums include two or three passes per membership ; some only include one pass per membership.

Each pass admits 2-6 people depending on membership. Therefore, the total number of circulations could be 306 - 918 respectively.